

Note-Before making a new wire payment the recipient must be added to your "Recipient List". For more information about adding "New Recipients" please view the Recipient Management Training Document.

1. Select the "Business Banking" menu and then select "Payments".

<b>FDIC</b> F	Ge RED RIVER BANK Ge FDIC FDIC-Insured - Backed by the full foith and credit of the U.S. Government Ge									Good A	fternoon, Edwin Lagarde
Home	Transfers & F	ayments	Business Banking	Services	Settings	49 Messages	Log Of	f			
Busi	ness B	ankin	g								
		PAYME	NTS & TRANS	ERS							
	CERC Positive Pay Validate check payments & automate check processing			ę	5	Payments An advanced workflow to send or collect wire, ACH, and ther one-time or recurring payments					
		Se Re Cr	ecipients eate & manage recipie	ents of comn	nercial payn	p its		5	ACH Reporting ACH NOC's, ACH Returns and EDI Reporting		
		📥 Ta Pa	<b>ax Payments</b> y federal or state taxe	5				=	Remote Deposit Capture Submit checks via Remote Deposit		
BUSINESS MANAGEMENT											

2. Select "New Payment" and choose "Domestic Wire".

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FDIC										
Home	Transfers & Payments	Business Banking	Services	Settings	49 Messages	Log Off				
Pay	ments Hub									
MAK	MAKE A PAYMENT									
New	v Payment									
ACI	H	Wire			Other					
ACI	H Batch	Domestic W	ire		Payment Fr	om File	-			
ACI	H Collection									
L	Name A	iten Acti concetion	Type 🔺	WIC	Recipi	ients	Last P	Paid Date 🔺	Last Paid Amoun	t Actions





## Wire-One Time Payments

3. Select "From Subsidiary", "Account", and "Process Date".

Home Transfers & Payments Business Banking Serv	ces Settings Messages Card Controls	Log Off
Domestic Wire Change Type		
Origination Details		
From Subsidiary	Account	
Transfer Test Business 1	Payroll 8104	\$78.93
Process Date	Recurrence	
Ē	None	
Wire Details		
Recipient/Account	Amount	
<ul> <li>Search by name or account.</li> </ul>	\$	0.00
OPTIONAL WIRE INFORMATION		

4. Search for the "Recipient/Account" in the "Search by name or account field" and then enter "Amount".

RED RIVER BANK						Good Morning, Edwin Lagarde
FDIC FDIC-Insured - Backed by the full	faith and credit of the U.S. Gov	ernment				cood morning, canni cagarae
Home Transfers & Payments	Business Banking S	ervices Settings	Messages Card Contr	ols Log Off		
Domestic Wire	Change Type					
Origination Details						
Transfer Test Business 1		Payroll 8104		\$78.93		
Process Date		Recurrence				
02/10/2025	Ē	Set schedule				
Wire Details						:
Recipient/Account		Amount				
R Search by name or acco	unt.	\$		0.00		
+ New Recipient		Î				~
A L Seafood						
A L Seafood Checking	1234569874					
ABC Company123					Cancel	Draft Approve
ABC Company123 Checking	123456854123					
ABC Fish Company		Salar Production			Contraction of the second	





## **Red River Bank-Treasury Management**

## Wire-One Time Payments

5. Select "Optional Wire Information" should you need to enter additional information for your wire transaction. Further information about each field can be found by hovering your curser over the "?" next to each field name.

Wire Details				
Recipient/Account Lumber Company LLC Checking	Amount \$	1.00		
OPTIONAL WIRE INFORMATION				
Message to Beneficiary ®				
Purpose Of Wire 🛛		Reference for Beneficiary	0	
FI-to-FI Information ©				
Description ©				

6. Select "Approve" if you have full access to draft and approve ACH transactions, or select "Draft" if you are using dual control. If you select Approve, you can view your transaction in the Online Activity Center. If you select Draft, your company Approver can approve the transaction in the Online Activity Center.

RED RIVER BANK		Good Morning, Edwin Lagarde
Home Transfers & Payments Business Banking Serv	(22) rices Settings Messages Card Controls Log Off	
Domestic Wire change Type		
Origination Details From Subsidiary	Account	
Transfer Test Business 1	Payroll 8104 \$78.93	
02/10/2025	Set schedule	
Wire Details		:
Recipient/Account	Amount	
နearch by name or account.	\$ 0.00	
+ New Recipient	Î	$\sim$
A L Seafood		
A L Seafood Checking 1234569874		
ABC Company123		Cancel Draft Approve
ABC Company123 Checking 123456854123		
ABC Fish Company		

